Attendees: Mike Williams, John Zorich, Patty Tellez, Rowe Campbell, Steve Herlily, Rick Gibbons, Bud Wylie, Vivian Hill, Pat Janik, and Major Veronica Wilson.

Agenda:

IT Performance Plan 2001 Review
DRID 53 Reporting Project MS 00
Paperless ECP Processing MS 00

Minutes (Action Items and Decisions in blue Italics):

IT Performance Plan 2001 Review:

- John Zorich confirmed that the IT Performance Plan comments had been received and consolidated.
- All changes had been incorporated into the Plan.
- *The Plan will be completed for signature this afternoon.*

DRID 53 Reporting Project MS 00:

- Patty Tellez, DCMA-OCB, presented a Milestone 00 briefing for the DRID 53 Reporting Project, to provide reconciliation of contracts in the Mechanization of Contract Administration Services (MOCAS) System (see attached briefing).
- DRID 53 requires the retirement of MOCAS by September 2002.
- DCMC has agreed to provide MOCAS data to the Services on a routine basis to measure progress on the DoD comprehensive plan to close all physically compete contracts and transfer all active contracts to DCD.
- There are potentially as many as 350,000 records of data divided by the four Services to which they will need access.
- Services have requested a website or web database be established that they can query and download data at the contract level.
- A preliminary list of contract level data fields has been established.
- Mike Williams stated:
  - That a suite of queries should be written to allow users to select from, as needed.
  - That the customers should provide input as to what information they want – Patty stated that info was already on hand.
  - That access should be via the SDW website.
  - That he does not believe we have had a capacity issue with the site.
  - That he does not see any need to provide users with a 'downloadable file.'
  - That the least manually intensive route should be taken to satisfy the requirement.

- That a series of 'canned queries' should be set up to satisfy the field's requirements.
- That we should move forward.
- *Mike Williams stated that a valid mission needs statement had been presented. A vote was taken and the ITJSG concurred. Cleared for MS 00.*

Paperless ECP Processing MS 00:

- This brief did not receive approval at the organizational level and was therefore not briefed to the ITJSG.

Approved:

MICHAEL R. WILLIAMS
Chairperson, DCMA Information
Technology Joint Steering Group